

SAMPLE FORMAT OF A BUDGET ESTIMATE

It should be noted that actual budget estimates may not necessarily include all items given in the following example.

Date Budget Approved:		Cost in \$US		
		USAITC-A Support	Cost Sharing (Source)	Total Project
*Period Covered by Estimate: (? first year) 1 January 2001 – 31 December 2001				
A	Salaries & Wages <i>Principal Investigator: (name)</i> ¼ time for 9 months ½ time for 3 months <i>Research Associate: (name)</i> Full time, 12 months <i>Research Assistant: (Graduate Student)</i> ½ time for 9 months Full time for 3 months <i>Secretary:</i> ¼ time for 12 months TOTAL SALARIES & WAGES	- 3,750 10,000 4,500 3,000 - 21,250	5,625 - 16,000 - - 2,250 23,875	5,625 3,750 26,000 4,500 3,000 2,250 45,125
B	Overhead Expenses	4,250	4,775	9,025
C	Report Preparation	450	450	900
D	Expendable Supplies Polished Silicon Slices (US purchase) Photographic Film TOTAL EXPENDABLE SUPPLIES	400 625 1,025	- 125 125	400 750 1,150
E	Non-Expendable Equipment US Purchases: 2 Blivets, NYC Corp. Model No. xx 5 xxxxx, xxxx Model No. xxx TOTAL NON-EXPENDABLE EXPENSES	2,400 - 2,400	- 2,375 2,375	2,400 2,375 4,775
F	Travel To US Army Laboratory in USA To Scientific Conference	2,175 200	- -	2,175 200
TOTAL ESTIMATED COSTS		\$31,750	\$31,600	\$63,350

*An estimate must be provided for each project year or portion thereof greater than 3 months.